

## ADDITIONAL INFORMATION

### MEALS/RECEPTIONS

- Pre-Conference registration fee includes a continental breakfast and luncheon.
- Conference registration fee includes opening reception at The Ritz-Carlton Hotel (Wednesday, Feb 7<sup>th</sup> - sponsored by Silverchair), PSP Annual Awards Luncheon & Evening Reception (Thursday, Feb 8<sup>th</sup>), and all continental breakfasts and luncheons.

### LIMITED HOTEL SPACE AVAILABLE - REGISTER EARLY!!

The Ritz-Carlton is located at 1150 22<sup>nd</sup> Street, NW, Washington, DC 20037.

The **Ritz-Carlton Hotel** is holding a block of rooms at a **special reduced rate of \$289.00** per night if you reserve your accommodations BEFORE JANUARY 15, 2018.

[Reserve Your Sleeping Room Today](#)

Reserve Your Room Online: [Book Your Hotel](#)

Phone in Your Reservation: (800) 241-3333 or Ritz-Carlton Direct Number (202) 835-0500. *\*\* Please use booking code: AAPAAPA to get the special rate \*\**

### AAP MEMBER REGISTRATION FEES

Registration fees are based on your organizations membership status with AAP. Your membership must be current to receive the member registration rates. To see if your organization is a member of AAP please visit:

<http://publishers.org/about/member-list>.

### EARLY BIRD DISCOUNTS

Registrations submitted via email must be sent on or before December 31<sup>st</sup>, 2017 to receive the early bird discount.

### CANCELLATION POLICY

Full refund for cancellations on/before January 15<sup>th</sup>, 2018. **NO REFUND FOR CANCELLATIONS AFTER JANUARY 15<sup>th</sup>, 2018.** Refunds will not be made for no-shows. In the unlikely event of conference cancellation, the AAP/PSP is not responsible for any costs, damages or other expenses of any kind including, without limitation, transportation and/or hotel costs incurred by registrant. Speakers subject to change without notice.

### CONFIRMATION

Registration confirmation will be sent via email to all registrants within 10 working days.

If you do not receive confirmation, please email Sara Pinto at [spinto@publishers.org](mailto:spinto@publishers.org).

**\*\*THE OFFER OF \$995 (AAP MEMBERS) AND \$1,695 (NON-MEMBERS) IS GOOD UNTIL DECEMBER 31<sup>ST</sup>, 2017.** After that date, full registration fees (see below) will be applied – no exceptions \*\*

### **REGULAR RATE REGISTRATION PACKAGES**

(In effect after January 1<sup>st</sup>, 2018)

	<b>AAP Member</b>	<b>Non-Member</b>
<b>Registration Package 1</b> <input type="checkbox"/> Annual Conference Regular Rate	<b>\$1,295</b>	<b>\$1,995</b>
<b>Registration Package 2</b> <input type="checkbox"/> 3 or more staff from one company (Three or more registration forms must be submitted at the same time to qualify)	<b>\$1,095</b>	<b>\$1,795</b>
<b>Registration Package 3</b> <input type="checkbox"/> New attendees – or if you haven't attended since 2014	<b>\$900</b>	<b>\$1,400</b>
<b>Registration Package 4</b> <input type="checkbox"/> Librarian/Student Rate	<b>\$495</b>	<b>\$495</b>